



Impington Village College
Deputy Campus Manager with responsibility for The Cavendish School Site
37 hours per week – 52 Week Contract – Shift Pattern
Salary Scale 6, Point 18-22 (£24,982-£27,041) dependent on experience
Start Date: 1st January 2022

About The Cavendish School

As a school that is yet to open, we appreciate that there is not as much to see or read about the school as one that is open and bustling. On the one hand that can be unnerving because you are looking for information about the place where you will work. On the other hand, it is very exciting as place of work you will be a part of creating!

We have a website which provides some information: <http://www.thecavendishschool.org.uk/>. The school was founded to give families of children with autism the opportunity to attend a local state provider where the young person's needs would be met in a therapeutic and specialised environment. Our vision for the school is encapsulated around the phrase 'Enabling the self'. We know and recognise that too many children and adults with autism struggle to achieve independence in their lives and often face significant challenges coming to terms with the condition as well as gaining greater acceptance and tolerance. Our ultimate ambition for TCS is for all young people to leave our care walking tall and proud, confident in the knowledge and understanding that there is a real opportunity for them in the world they will inhabit.

Primary Purpose of the Role

You will be a member of our whole site team spanning Impington Village College, Impington International College and The Cavendish School. You will work closely with the multi-site manager holding the main responsibility for the maintenance and upkeep of The Cavendish School site.

The aim of your role will be to make a major contribution to the management and administration of the school site and buildings and develop the physical environment and resources to support the educational provision in line with the school strategic vision. You will strive to improve the productivity of the Trusts sites and carry out pre-planned maintenance programmes for TCS in conjunction with the Deputy Headteacher and to promote the efficient use of the School's assets to support the educational objectives of the sites.

You will be responsible for all aspects of site management for The Cavendish school including a wide range of duties and responsibilities connected with the fabric and grounds of the school. This includes security, monitoring contracts/contractors, lettings, monitoring routine maintenance and refurbishment, fabrication and repairs.

As part of your role within the multi-site team you will provide support the same responsibilities within Impington Village College and Impington International College, under the direction of the Multi-site manager. The role also includes deputising when



the multi-site manager is not on site to allow for a strong and dynamic team within the Eastern Learning Alliance.

We can offer you an excellent salary with annual increments to the maximum of the scale, subsidised gym membership, access to the Local Government Pension Scheme and cycle-to-work scheme.

Our Trust is committed to equal opportunities, to safeguarding and the promotion of the welfare of children, young people and vulnerable adults. All staff are expected to share this commitment and undergo the appropriate checks. All positions within the Trust are subject to enhanced DBS checks and satisfactory references. Only applications submitted on using the ELA application form will be accepted. Please visit the Trust website for further details and an application form at www.easternlearningalliance.org.uk We do not accept applications by CV. Completed applications should be returned to the HR Department at hrenquiries@ivc.tmet.org.uk by the closing date.

Closing Date: 9 am Friday 3 December 2021

Please find the link to our school Safeguarding policy:
<https://www.impington.cambs.sch.uk/policies/>